

**Anticipated Costs & Personnel Time Commitment 2010-2011  
For Vermont School-Wide Positive Behavioral Interventions and Supports (VTPBiS)  
Implementation**

*To be used as a guide to allowable costs for VTPBiS implementation in completing the  
FY'10-11 - BEST/Act 230 grant application.*

**DIRECT COSTS for Schools Preparing for VTPBiS Implementation**

Register at <http://www.uvm.edu/~cdc/best/?Page=calendarTA0708.html>

**A Forum on School-Wide Positive Behavioral Interventions and Supports (Introduction) –  
September 30th, 2010, Killington Grand Hotel, Killington (Optional Activity)**

\$70 per person

VTPBiS School leadership team participation in the introductory session.

**Getting to Readiness One-Day Workshop – November 11th, 2010, Lake Morey, Fairlee  
(Optional Activity)**

\$70 per person

VTPBiS School leadership team participation in a one-day workshop highlighting strategies to get to “readiness”, a prerequisite to implementation. The building administrator must accompany a representative team from the school.

**First Steps to Implementation One-Day Workshop (two choices of dates/location)–  
December 7, 2010 Hampton Inn, Colchester; or April 5, 2011 Capitol Plaza, Montpelier  
(Required Activity)**

\$70 per person

VTPBiS school leadership team participation in a one-day workshop to confirm readiness and to begin the planning needed for implementation.

**Universal Team Leadership Training (Required Activity)** - School leadership teams, consisting of 5-8 members including a building principal or assistant principal, participate in this three or four-day strand. Throughout the time together, participants will complete their Implementation Plan and prepare for roll-out to staff, students and family members. ***Four choices of dates/locations:***

**August 10 - 12, 2010 – Capitol Plaza, Montpelier (three-day training)** \$200 per person

*or*

**March 15 - 17, 2011 – Lake Morey Inn, Fairlee (three-day training)** \$200 per person

*or*

**BEST Summer Institute – June 27 - 30, 2011, Killington Grand Hotel, Killington (four-day training)** \$550 per person

The four day Institute fee includes registration, training, workshops, keynotes, special activities, breakfasts, lunches and snacks.

*or*

**August 10 - 12, 2011 – Capitol Plaza, Montpelier – (three-day training)** \$200 per person

**Other Potential Related Costs:**

- Evening meals (approximately \$13 per person for dinners)
- Overnight lodging at \$114 for double occupancy lodging (approximate)
- Mileage to travel to events @ \$.50/mile
- Up to \$750 per school for stipends, substitutes, and VTPBiS Leadership Team meeting costs
- Up to \$500 per school for VTPBiS related learning materials

**DIRECT COSTS for Schools Already Implementing VTPBiS**

Register at <http://www.uvm.edu/~cdci/best/?Page=calendarTA0708.html>

**VTPBiS School Celebration and Sustainability Forum – October 1, 2010 – Killington Grand Hotel, Killington (Required Activity)**

Free for school administrators, VTPBiS school coordinators and VTPBiS SU/District coaches. \$70 for VTPBiS Team members and other school staff.

Schools administrators, school-based VTPBiS coordinators, and SU/District VTPBiS coaches participate in this one day opportunity to share and celebrate accomplishments and learn about strategies for VTPBiS sustainability.

**Targeted School Leadership Team Training** - School leadership teams that have implemented School-wide VTPBiS with fidelity are eligible to attend this three-day training which will provide the content and facilitation needed to support school teams in preparing for implementation at the targeted level. *Four choices of dates/locations:*

**August 10 - 12, 2010 – Capitol Plaza, Montpelier (three-day training)** \$200 per person  
Includes half-day training for targeted coordinators and registration for team participants.

*or*

**March 15 - 17, 2011 – Lake Morey Inn, Fairlee (three-day training)**

\$200 per person

Includes half-day training for targeted coordinators and registration for team participants.

*or*

**Targeted School Leadership Team Training at BEST Summer Institute - June 27 - 30, 2011 Killington Grand Hotel, Killington (four-day training)** \$550 per person

The four day Institute fee includes Sunday half-day training for coordinators, registration, training, workshops, keynotes, special activities, breakfasts, lunches and snacks.

*or*

**August 10-12, 2011 – Capitol Plaza, Montpelier (three-day training)**

\$200 per person

Includes half-day training for targeted coordinators and registration for team participants.

**Other Potential Related Costs:**

- Evening meals (approximately \$13 per person for dinners)
- Overnight lodging at \$114 for double occupancy lodging (approximate)
- Mileage to travel to events @ \$.50/mile
- Up to \$750 per school for stipends, substitutes, and VTPBiS Leadership Team meeting costs
- Up to \$500 per school for VTPBiS related learning materials

**Topic based trainings: (more opportunities to be announced soon)**

**Conflict in the Classroom: Using De-escalation Skills to Manage Challenging Behavior**  
**September 16, 2010 – Steak House, Berlin, Vermont: \$70 per person**

**Introduction to Functional Behavioral Assessment and Behavior Intervention Planning**  
**November 5, 2010 – Holiday Inn Express, Springfield, Vermont: \$50.00 per person**

## **Data Collection and Reporting System Costs**

If schools choose SWIS (School-Wide Information System) costs include:

- Half-day training (3-hours) for three participants in SWIS @ \$200.00
- Annual license fee (per school ) to access national SWIS data collection system is \$250.00
- VTPBiS Schools at the Targeted Level: CICO SWIS per school is \$50.00.

## **PERSONNEL TIME COMMITMENT**

**VTPBiS School Coordinator** - .1 FTE or an average of 4 hours weekly (includes training and attendance at VTPBiS regional coordinators meetings.) Monthly leadership team meetings (1 hour maximum)

**VTPBiS School Leadership Team** – (must include Principal or Assistant Principal) Universal Team training and 1-3 days of additional training throughout the school year. Monthly leadership team meetings (1 hour maximum)

**Administrative Support Staff** - 3 hours of training; data entry time at 1 minute per out-of-classroom referral.

**Supervisory Union/District VTPBiS Universal Coach** - .1 to .2 FTE for 2-7 schools. SU coach responsibilities include:

- Participate in a three-day VTPBiS Leadership Team training series with at least one new VTPBiS school.
- Attend the annual VTPBiS Celebration and Sustainability Forum.
- Attend each of your school's first meeting of the VTPBiS Leadership Teams in the fall and 2 additional meetings throughout the school-year.
- Assist schools with initial VTPBiS assessments: Team Implementation Checklist or Phases of Implementation (TIC or PoI) for VTPBiS action planning.
- Conduct annual School Evaluation Tool (SET) (training will be provided).
- Attend regional VTPBiS coaches/coordinators meetings four times per year (first meeting to be held at the VTPBiS Celebration and Sustainability Forum on October 1st).
- Hold 1-2 meetings annually with your school-based VTPBiS coordinators for data review, action planning and funding support.

**For questions about VTPBiS and the BEST/Act 230 Grant application,**  
contact Sabine Baldwin at [sabine.baldwin@state.vt.us](mailto:sabine.baldwin@state.vt.us)

or

Richard Boltax at [Richard.boltax@state.vt.us](mailto:Richard.boltax@state.vt.us)

**Information regarding registration for conference events go to**  
<http://www.uvm.edu/~cdci/best/?Page=calendarTA0708.html> or  
contact Anne Dubie at [anne.dubie@uvm.edu](mailto:anne.dubie@uvm.edu)